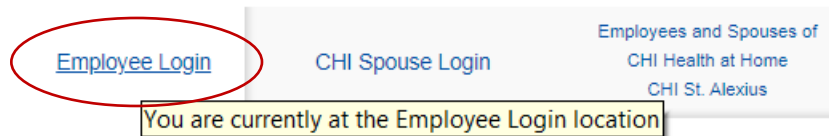


Pathways On-Boarding Curriculum for Medical Trainees

Note: To access the on-boarding orientation, you must have an [active CHI BSLMC user account](#) and [Okta \(secure remote\) access](#). If you are new to BSLMC, please be sure you have [activated your account](#). For assistance, please refer to your on-boarding information letter or contact your on-boarding coordinator.

1. In the browser address bar, copy and paste <https://home.commonspirit.org/employeecentral/pathways>
2. Select the tab labeled 'Employee Login'



3. Login using your CHI BSLMC credentials
Domain Alias = CHI

DOMAIN ALIAS

CHI

USERNAME

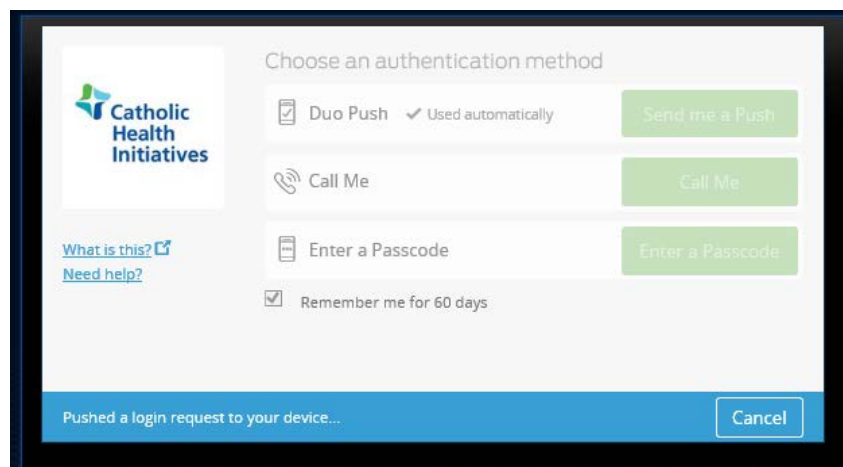
Remember Username

PASSWORD

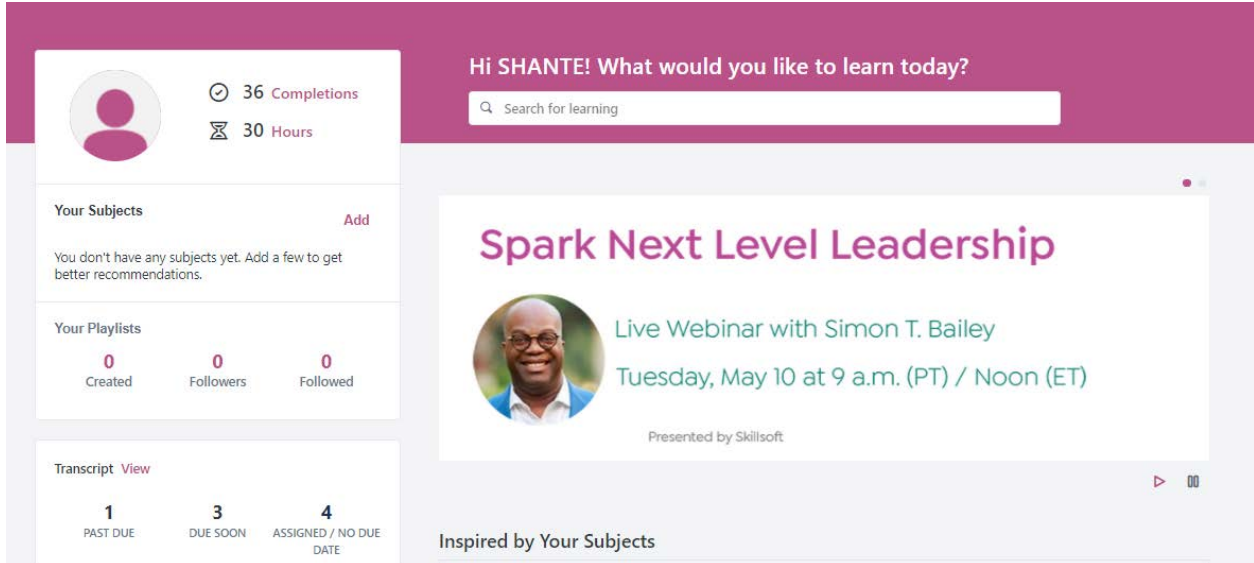
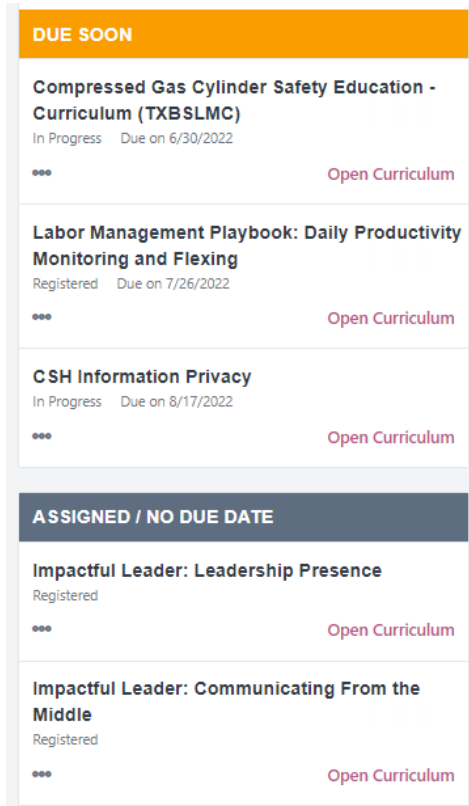
.....

LOG IN

4. Complete DUO authentication. If you have not setup your DUO secure remote access, please follow the instructions for [DUO Access and Setup](#)



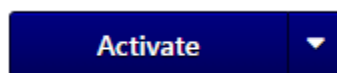
5. Scroll down the Welcome page, on the left side of the page, under 'Transcript' you will see your assigned trainings

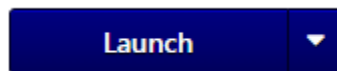
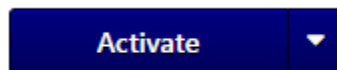
6. Find the training titled, 'BSLMC Medical Education – Onboarding' and select the hyperlink.

My Training		
	Due Date	Action
BSLMC Medical Education - Onboarding for Medical Students	12/31/2020	Open Curriculum

7. This will open the curriculum details and list the courses that must be completed. Using the right navigation panel, select “Activate” and “Open Curriculum”



8. The on-boarding courses will appear. To the right side of each course, you will select ‘Activate’ and then “Launch”.



9. Prior to the start of clinical training, all courses must be completed. You may print or save the training documents for later reference.

If you have questions or require assistance, please contact BSLMC Educational Services at BSLMCMedEducation@stlukeshealth.org or you may directly contact your on-boarding coordinator.